

**Missouri Chapter
International Association Arson Investigators
Regular Board Meeting
Lake Ozark, MO
September 20, 2008**

Present:

**Jim Kuticka
Tim Cudd
Steve Russell
Dave Gyger
Bruce Vanderhoof
Chris Thiemann
Larry Doty
Jim Goebel
Past President Nichols**

Absent:

Dale Straatmann, Steve Young, Brian Leuthauser, Tim Medlin

Presidents Report;

Mr. Kuticka reported that the chapter's insurance was coming due with this years cost being \$1,275.00 and entertained a motion to approve this and forward payment. Mr. Nichols made the motion to approve payment and Mr. Vanderhoof seconded with all voting yes. Mr. Kuticka reported that he along with several of our members had attended the PFFIA seminar in Springfield in which was a great success. Mr. Kuticka reported that he has been in contact with the Fire Marshal's office as to receiving a \$2,000.00 training grant to be used for training within the 2009 seminar. These grants had been stopped for several years due to financial reasons from the Department of Safety, however it had now resumed and we have been approved for the grant. These funds will be used in conjunction with instructors and training for the chapter. Mr. Kuticka reported that April 8, 2009 will be the date for the Fire Fighters day at the capital and encouraged all to try and attend.

Vice President's Report;

No report at that time, however small discussion was made on updating the registration by using a web page business, Mr. Cudd will research this and report back to the board at a later date.

Secretary's Report;

Mr. Vanderhoof made the motion not to read the last minutes with Mr. Gyger seconding all voted yes. No further report was given at that time.

Treasurer's Report;

No report was given at that time, however Mr. Kuticka reported that Mr. Straatmann had contacted him and explained that we have currently \$32,222.04 cash on hand, all board members accepted the report.

Education Committee;

Mr. Kuticka reported that two instructors had been contacted for the 2009 seminar, which were Mr. Jim Allen who teaches an investigators class with emphasis on 921 and Mr. Michael Bryant who teaches interviews and interrogations. Exact dates and time will be worked out at a later date. Discussion was also held on providing the handout materials for each class this year on the web page, which would allow any seminar attendee to pre-print prior to the class if a hard copy of the handout was wanted. As with last years seminar the complete handout would be provided on a CD and the same would be for the up-coming seminars. This is a considerable cost savings for the chapter and appears the members prefer to have the information on a disk for future reference.

International Liaison – No report

POST;

Discussion was held to confirm the sign in sheets with POST standards and to conform to Department of Safety standards. The system that was implemented at last year's seminar will be continued with the exception to very small changes that are required by the Fire Marshal Office to the sign in sheet. Any changes that will be made to the sign in sheet will be approved by the President and Vice President and the education committee prior to the seminar in order to maintain accountability and professionalism

Membership;

Mr. Huffmon sent a report that we now have 387 members and 9 life members.

Legislative;

No report

Awards;

No Report

CFI ;

No report at this time

Attendance Prizes;

Mr. Thiemann requested that we used several of the older Tee's we have for attendance prizes and door prizes. These shirts are several years old and sales have slowed. All approved without a formal vote that the shirts could be used, as they are needed.

Equipment;
No report

Promotional Items;

Mr. Thiemann reported that he has been working on a new logo for the chapter's 25th anniversary and wanted input from the board. New items are being looked at and will have a complete report at the next meeting.

Nominations;

No report at this time

Newsletter and Website;

Discussion was held on adding links on the chapter's home page to MACAPP and the CFI Trainer site. Mr. Cudd made the motion to add the links to the page with Mr. Doty seconding all agreed along with further research to be completed and reported to the board.

Hospitality;

No report

By-Laws;

No report

Historical;

No report

Fire Marshal's Office;

No report

Registration;

Discussion was held on a system of streamlining the registration with all committees and able to help with further tracking the attendance of the seminars, which also included certificate validation and verifications for future inquires by the chapters membership. This would also include current e-Mail addresses for as many members as possible.

Courtroom Testimony;

No report

Old Business; Mr. Thiemann reported that the honorary membership program will be completed very soon and that he has had several contacts from people that should be participating in this program, which will be very good for the chapter. He

also reported that new identification cards for the board members would be issued this year at the seminar.

New Business;

Discussions was held that the eight year old laptop that was used for the secretary's position be replaced due to the amount of trouble it has had. Estimates of \$250 to \$400 had been received for repairs; consideration of its age a replacement was warranted. Mr. Vanderhoof made the motion to replace the unit not to exceed \$1,200.00 with Mr. Doty seconding with all voting yes. Mr. Cudd made the motion for Mr. Russell to retain the computer after all chapter data had been removed Mr. Doty seconded with all voting yes.

Next meeting date was set for January 17, 2009 at 10:00 am at the Lake

With no further business Mr. Nichols made the motion to adjourn with Mr. Cudd seconding all voted yes, meeting adjourned.