

January 31, 2004

**Missouri Chapter
International Association of Arson Investigators**

**Board Meeting
Lake Ozark, MO
January 31, 2004**

Present:	Absent:
Dave Nichols, President Jim Kuticka, Vice-President Steve Russell Tim Medlin Bill Doss Butch Amann Lee Johnson Jim Lynch David Gyger Bruce Shatto	Tim Cudd Mike Huffmon Bruce Vanderhoof Lou Hecht

Vice President

No Report

Secretary

No Report, waived the reading

Treasurer

We have \$21,395.64 on hand at this time. We haven't had any major expenses other than mailings and expenses for the testimony class. We purchased new video equipment as approved i.e.: a camera, vcr, projector screen, and tv for a total of \$477.00. We made \$2,500.00 income from the class and had a profit of \$1,264.00. We won't have these expenses in the future. The chapter could make 1600.00 to 1800.00 on each class. The next class is scheduled in St. Louis for March. The total cash on hand is \$21,558.70.

Education

The seminar is scheduled for May 21, 22, 23rd. Steve Mann will teach a class on insurance. Mr. John

Reagan will teach about 90% of the electrical systems and appliances class. Folders are done, auto fires on Saturday and Sunday. Live burn on Saturday afternoon. Spouses program breakfast on Saturday morning. Debate—we will use the fire prot dist equipment for this live burn, should be give them a couple of registrations for the use of the equipment. Kuticka, motion to give them 2 registrations, Nichols 2nd. Approved. Kuticka, hosp room will be back where we had it last year.

Kuticka, do we want to change the menu from last year's lunch? No keep it the same as last year.

International Liaison

Bruce Shatto states nothing much to report. He is charge of the headquarters remodeling. The building will be opened up with a "sizeable" classroom included. Jennifer resigned and there is a lady by the name of Angie working there now.

Nichols reports that the International Meetings will be as follows:

2005 4/24-29 Washington DC
2006 4/30-5/5 Denver
2007 4/29-5/4 Victoria BC
2008 4/27-5/2 Denver

The meeting is being held again in Denver so soon because of the rates available.

Discussion of the upcoming International Meeting Ballot Order

POST

Lee Johnson needs the course outlines, bios, and schedules.

Membership

Huffmon is absent; he has his computer fixed and is back online.

Legislative

Jim Lynch HB 918 pertains to both fire and police. 1075 criminal cases.

Nichols-Private Investigator Bill has been introduced and does exclude fire investigators. Our private fire investigator bill lost its sponsor because the sponsor got sent to Iraq. We are trying to find another sponsor. Every fire district and department in St. Louis County is being investigated by the justice dept. for hiring discrimination. Kennedy is sponsoring the private investigator bill.

Awards

Nothing to report

CFI

Nichols proctored a test, which was passed.

Attendance Prizes

Bruce Vanderhoof sent an email saying that he is not having much luck with getting prizes donated. Everyone needs to step up and contact people for donations.

Equipment

Russell has emailed serial #'s on the equipment to Tim Cudd. Kuticka asks about the body mic. Tim Medlin is having the mic's tested, cleaned, etc. Russell asks about just buying new body mic's and putting the old ones in reserve. The problem with these current mic's is that it is not worth the hassle and they are eating batteries. We can use the old ones for the testimony class. Russell makes a motion to buy new mic's, 2nd by Medlin. Tim Medlin will take care of getting new mic's. Russell suggests we buy a portable PA for the testimony class. Gyger made a motion to have Medlin look for one at a reasonable price, 2nd by Doss, approved.

Promotional Items

Russell needs ideas for the seminar at the lake. Is there something hot that everyone wants that we need to look into? Kuticka suggests looking into some type of an equipment vest. Discussion was held as to whether or not to put the chapter logo on it. Butch Amann makes a motion to buy red, white, blue shirts to sell at the International this year, 2nd by Kuticka, approved.

Nominations

Who is up for election this year? Tim Cudd will check and see what positions are open.

Newsletter

Kuticka will complete the newsletter when he gets home and email it to Tim Cudd.

Hospitality

Tim Medlin reports that we should have sufficient supplies for this year.

By-Laws

Lee Johnson provided copies of the proposed changes to the rest of the board. See the proposed changes for further details. Tim Cudd will send out a letter to the membership with the changes and also have them put on the website. Kuticka makes a motion to change the by-laws and bring them before the membership at the next meeting. Doss 2nd, approved.

Proposed by-laws change...

Words which are struck through like this (~~remove~~) are what is to be removed.
Words that are bold print and underlined like this (add) are what is to be added.

Article III,

Section 3, Board of Directors – The Board of Directors shall consist of the Chapter President, Vice President, Secretary, Treasurer, Immediate Past President, and nine other members of the Missouri Chapter duly elected, ~~the Missouri State Fire Marshal, as well as the Editor of the Chapter newsletter, if not currently a member of the Board, in which case the Editor shall hold a non-voting position on the Board.~~ The Missouri State Fire Marshal shall be an honorary board member, who may attend board meetings as his/her schedule permits.

Section 5, Election – 2nd paragraph – Each ~~elective~~ elected officer and director shall take office immediately upon his/her ~~election~~ taking the oath of office and shall serve such term as designated in the By-Laws and until his successor is duly elected and qualified.

Section 8e, Audit Committee – The Audit Committee, consisting of the ~~chairman~~ Vice President and two members appointed by the President, shall make an audit of the accounts of the Treasurer at each annual meeting and shall verify all assets and liabilities of the Missouri Chapter.

Article IV

Section 5, Meetings – 2nd paragraph – Notice of all meetings of the Board of Directors shall be sent by mail or ~~teletype~~ email to each member of the Board of Directors at least fourteen (14) days in advance of such meeting, except to those members of the Board present at an official meeting when the date is selected at that meeting.

Article VI

Section 1. The constitution and By-Laws may be amended, repealed or altered, in whole or in part, by a two-thirds vote of attending members at any regular or special meeting of the Missouri Chapter, provided that a copy of any amendment proposal for consideration shall be ~~mailed~~ emailed to the last recorded email address of each member, and shall be posted on the Chapter Web Page, along with the place, date and time such vote is to be taken at least thirty (30) days prior to the date of the meeting.

Historical

Butch Amann found some copies of the old minutes and is still sorting through the boxes of items. We need to make sure we get some pictures at the International and our state meeting together for the historical committee.

International Meeting Registration

Nothing to report, Lee indicated that he will be at the registration table if needed.

Court Testimony Class

Next class is March 12-14, 2004 in Valley Park. We have 8 people registered with one attendee being from Trinidad West Indies. After this class the next one will be somewhere around Springfield with the dates to be announced later.

Old Business

Jim will take care of having the hotel rooms blocked for our meeting in May. Make sure you cancel any rooms that are blocked and you may not need.

Steve Russell advises that he has a new computer ordered for the treasurer to replace the one we had so many problems with.

New Business

Lou Hecht has resigned from the board due to personal issues; Dave Nichols has appointed Brian Leuthauser to fill the position until the next meeting in May when he will need to run for election to the board. Dave Gyger will take over as the chairman of the registration committee.

Dave Nichols received a letter from Bill Farr; the National Association of State Fire Marshal's is having their 15th anniversary conference in St. Louis in July. There are only 50 members, one from each state. They are looking for any donations or contributions to assist with the conference. Doss makes a motion to send them \$500.00, 2nd by Kuticka, approved.

Bill Doss suggests the chapter having a Pitney Bowes postage meter. He will check on some prices for the machines or having an Internet account for postage.

Steve Russell needs to know if anyone needs a name badge. He will check with everyone to see who needs one.

Jim Kuticka would like to submit his testimony class expenses to Steve for reimbursement. This was discussed at earlier meetings and he was told to submit them.

Jim Kuticka is looking at doing some chapter outreach classes on various topics such as 921 to teach and maybe get new members or bring more attention to the chapter. We can possibly get these POST certified as well. We will need to get some different certificates with just the chapter logo on it.

The next meeting is set for March 27, 2004 at 10:00 am.

Motion by Kuticka to adjourn, 2nd by Johnson, adjourned