

January 18, 2003

**Missouri Chapter
International Association of Arson Investigators**

**Board Meeting
January 18, 2003
Lake Ozark, MO**

| Present: | Absent: |
|--|---|
| Bruce Shatto President Dave Nichols Vice President Steve Russell Treasurer Tim Cudd Secretary Jim Kuticka Lee Johnson Jim Lynch Mike Huffmon Tim Medlin Bill Doss | Donna Ingram Lou Hecht Dwayne Lasiter |

Call to order by President Shatto at 10:14 am

Motion to waive the reading of the minutes by Kuticka, 2nd by Russell

Education Committee-Kuticka

Brochures are going out at this time, we are still trying to get the mailing lists from IASIU and St. Louis Claims. The seminar has been taken down to 2 instructors due to the lack of commitment from certain other instructors. This will save us money on instructor fees. The printing of the brochures was quite a bit cheaper than last year. Jim has received numerous emails from people asking about the seminar and he has pointed them to the web site for information and registration forms.

Treasurers Report-Russell

Steve provided a handout with the current financial info on it. We have \$13,857.69 in the bank.

Nominating Committee-Doss

All officer positions are open this year. Directors that are up for election are: Medlin, Ingram, Johnson

POST-Doss

Nothing to report

Membership-Huffman

Mike is emailing all the address changes he receives to several people on the board to make sure we have a current membership list in more than one place. We have 491 members which includes life members.

Legislative Committee-Shatto

Licensing bill probably won't come up this year due to budget constraints. The main question from the legislature will be how to fund it.

We have the invoice from the Fire Service Alliance for the lobbying efforts regarding the fire investigator licensing issue. This is something we have to have to protect the fire investigators. Motion by Huffman to pay the bill, 2nd by Doss. Shatto will talk to a couple of companies that have said they would help offset the cost and see if they still want to contribute. Approved.

Awards-Russell

Need nominations to Steve by the end of March so that he has time to get the awards together. He also needs any changes to the name badges as soon as possible.

CFI-Nichols

Proctored a couple of tests and had one person pass.

Attendance Prizes-Board

Nothing to report, everyone will continue to work on getting items donated.

Equipment-Russell

Just checked the equipment the other day and it is all in good shape. Kuticka will order a new battery for the laptop. Motion to approve by Huffman, 2nd by Doss, passed.

Promotional Items-Nichols

Need to order a give away for registration. Dave will order 180 pieces to make sure we have enough on hand.

PR Committee-Shatto

Suggestion is to add a section on the website with investigator safety tips. We also need a disclaimer on the website.

Russell read memos from the webmaster regarding the bill and the need for one person to be the liaison from the board to the webmaster to cut down on time involved making changes. He suggests that Cudd be the liaison since he is the secretary to the board.

Motion by Cudd to drop the need for a password, add a disclaimer on the website, and authorize the webmaster to drop the banner ads off the website, 2nd by Kuticka, passed. A link needs to be added on the website so that any updates automatically go to Cudd who will review and send to the webmaster. The link will also be used for address changes etc.

Audit Committee-Shatto

Nothing to report

Hospitality Room-Medlin

Nothing to report

Old Business

Credit card machine, Cudd has worked with Cardservice to get the account straightened out. He and Dave Nichols will do the training with Bob Woods from Cardservice to make sure we don't have any problems this year.

Kuticka-Question to Dave Nichols about us doing the registration for the 2004 International in St. Louis. What do we want to charge the International? Dave will talk to Alan Clark and work out the details.

New Business

Shatto-International Fire Chiefs Association has made a decision that peer review of arson related articles will be done by the IAAI.

Donna Ingram is now the co-chair of the International TE committee.

Shatto-He has people and a location in place to do the courtroom testimony course in St. Louis. We need to get this scheduled and start holding these training classes around the state. Motion by Russell, 2nd by Medlin to have Lou Hecht lead getting this course scheduled. He will take care of reserving the courtroom, and working around schedules of instructors and attorneys. Cudd will send out an email to members and get it posted on the website as soon as a date is confirmed, approved.

The next board meeting will be at the seminar May 16-18, 2003.